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NOTICE OF MEETING

Meeting	Culture and Communities Select Committee
Date and Time	Thursday, 15th June, 2017 at 10.00 am
Place	Wellington Room, Ell Court, The Castle, Winchester
Enquiries to	members.services@hants.gov.uk

John Coughlan CBE
Chief Executive
The Castle, Winchester SO23 8UJ

FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the County Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Filming Protocol available on the County Council's website.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

All Members who believe they have a Disclosable Pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Part 3 Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore all Members with a Non-Pecuniary interest in a matter being considered at the meeting should consider whether such interest should be declared, and having regard to Part 5, Paragraph 2 of the Code, consider whether it is appropriate to leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with the Code.

3. MINUTES OF PREVIOUS MEETING (Pages 3 - 8)

To confirm the minutes of the meeting held on 16 January 2017.

4. DEPUTATIONS

To receive any deputations notified under Standing Order 12.

5. CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements the Chairman may wish to make.

6. NEW ADMINISTRATION: INTRODUCTION TO SCRUTINY

To receive a presentation from the Director of Transformation and Governance on scrutiny legislation and the role of scrutiny.

7. NEW ADMINISTRATION: INTRODUCTION TO KEY SERVICES SCRUTINISED BY THIS COMMITTEE

To receive a presentation from the Director of Culture Communities & Business Services on the functions and responsibilities of the services within the remit of this committee.

8. REVIEW OF OUTSIDE BODY APPOINTMENTS BY THE EXECUTIVE MEMBER FOR CULTURE, RECREATION AND COUNTRYSIDE
(Pages 9 - 24)

To consider a report of the Director of Culture, Communities and Business Services reviewing the process for making appointments to outside bodies.

9. NATIONAL LIBRARIES TASKFORCE: NEW VISION FOR LIBRARY SERVICES IN ENGLAND (Pages 25 - 30)

To consider a report of the Director of Culture, Communities and Business Services with an update on the National Libraries Taskforce.

10. WORK PROGRAMME (Pages 31 - 36)

To consider the Committee's forthcoming work programme.

ABOUT THIS AGENDA:

On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact members.services@hants.gov.uk for assistance.

County Councillors attending as appointed members of this Committee or by virtue of Standing Order 18.5; or with the concurrence of the Chairman in connection with their duties as members of the Council or as a local County Councillor qualify for travelling expenses.

AT A MEETING of the CULTURE AND COMMUNITIES SELECT COMMITTEE
of the COUNTY COUNCIL held at The Castle, Winchester on Monday 16
January 2017:

PRESENT

Chairman:

p Councillor Anna McNair-Scott

Vice-Chairman:

a Councillor Frank Pearce

Councillors:

a Phil Bailey	p Mark Kemp-Gee
a Zilliah Brooks	p Fiona Mather
p Peter Chegwyn	p Alan Rice
a Shaun Cully	p Tim Rolt
p Jonathan Glen	p John Wall
p Brian Gurden	a Chris Wood
p Peter Latham	p Frank Rust

Also in attendance:

Councillor Andrew Gibson – Executive Member for Culture, Recreation
and Countryside

168. BROADCAST ANNOUNCEMENT

The Chairman announced that the press and members of the public were permitted to film and broadcast the meeting. Those remaining at the meeting were consenting to being filmed and recorded, and to the possible use of those images and recording for broadcasting purposes.

Items to be
actioned on
the
Committee's
work
programme:

169. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Bailey, Brooks and Cully. Councillor Latham was in attendance as the Conservative deputy member. Councillor Rust was in attendance as the Labour deputy member.

170. DECLARATION OF INTEREST

Members were mindful that, where they believed they had a Disclosable Pecuniary Interest in any matter considered at the meeting, they must declare that interest at the time of the relevant debate and, having regard to the circumstances described in Part 3 Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter

was discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore Members were mindful that where they believed they had a Personal interest in a matter being considered at the meeting they considered whether such interest should be declared, and having regard to Part 5, Paragraph 4 of the Code, considered whether it was appropriate to leave the meeting whilst the matter was discussed, save for exercising any right to speak in accordance with the Code.

171. MINUTES

The Minutes of the Committee meeting held on 21 November 2016 were confirmed as a correct record and signed by the Chairman.

172. DEPUTATIONS

No deputations were received.

173. CHAIRMAN'S ANNOUNCEMENTS

The Chairman praised the work of the County Council's Library Service volunteers and thanked them for their ongoing contributions. The Chairman noted that Volunteer Celebration events had taken place throughout September and October 2016 and that some Libraries had also come together to host joint celebrations including a series of coffee mornings. These events were developed at the suggestion of the Libraries Task and Finish Group. The Chairman noted that the Library Service was intending to build upon the success of these events in future years by considering a wider recognition event perhaps being hosted in the Great Hall in Winchester. Members heard that the service was also planning to use the opportunity presented by National Volunteer Week, which would run from 1-7th June 2017, to attract new volunteers and promote the value of volunteering.

The Chairman was pleased to announce that the new Queen Elizabeth Country Park to Petersfield Cycle Route was officially opened by the Executive Member for Culture, Recreation and Countryside on 18 November 2016 and that the opening event had been attended by around 50 local cyclists. The Chairman noted that this 4 kilometre section would link up the Sustrans designated NCN222 route which runs north from Portsmouth. The project had been supported and delivered by the County Council and had received significant usage over the Christmas period.

The Chairman, and Members of the Committee, noted their gratitude to the departmental officers, including the Director and Assistant Directors, for their ongoing contribution to the department and its services and praised their efforts.

174. UPDATE ON HAMPSHIRE CULTURAL TRUST

The Committee received a presentation from the Cultural Trust's Chief Executive Officer (Item 6 in the Minute Book) providing an update on the activities of the Trust to date.

Members were presented with an overview of the aims, objectives and vision of the Trust. It was reported that the Trust had experienced a strong and positive start-up period since it had been established in 2014. Work had been conducted throughout 2015 to implement new independent systems for managing HR, Finance and IT and the Committee also received information regarding the Executive Leadership team who had been appointed to lead and manage the Trust. Highlights from the 2015-16 year had included the 'Big Theme' of 'Dinofest' which had proven particularly popular at a number of Trust venues. Furthermore, Members heard that the Lego event at Milestones Museum had attracted high visitor numbers.

The Committee heard that plans were in place to improve and develop cultural venues across the County. These plans included a transformation to the art gallery and museum infrastructure at Basingstoke, Gosport, Lymington, Southampton and Winchester. Furthermore, there existed plans for significant changes at Winchester City Museum, incorporating the display of the Roger Brown model of Victorian Winchester, and at Westbury Manor Museum. Members heard that a recent Heritage Lottery Fund (HLF) grant of £100,000 had been received towards the re-development project at Westbury Manor Museum.

Members were informed that a key focus for the Trust included the development of the Combined Arts Programme and that the stage one application for designated status of the archaeology collections had been approved by the Arts Council England (ACE). There was also discussion held around the Trust's 'Better Life Chances' (BLC) programme which aimed to provide high quality arts and cultural provisions to vulnerable people of all ages across Hampshire.

It was reported that the Trust had recently received grant funding from a variety of sources. This had included a sum of £350,000 over four years from the Paul Hamlyn Foundation, £900,000 from ACE, a further £40,000 from ACE specifically designated to raise artistic aspiration in Rushmoor and an extension grant from the HLF. Financially, the Trust was aiming

to become less reliant on local authority funding and focus more upon income earned and donations.

Members heard that the 'Big Theme' for 2017/18 would be 'Jane Austen 200' marking the 200th anniversary of Jane Austen's death. An exhibition was planned for Winchester Discovery Centre to bring together all known portraits of Jane Austen. It was confirmed that the Trust worked in partnership with independent museums and cultural venues collaborating to deliver such events at different locations across Hampshire.

Following Member's questions, it was confirmed that some of Hampshire galleries were covered by the Government Indemnity Scheme for the display of collections. It was noted that plans were in place to apply for this for other Hampshire galleries to enable further collections to be displayed countywide.

Discussion was held regarding the arts provision in Fareham, particularly the Ashcroft Arts Centre, and Members were informed that no changes or relocations were planned. It was confirmed that the Winchester Royal City project was in the very early stages and that an information steering group had been established, with representation from both Hampshire County Council and Winchester City Council, to take this project forward.

RESOLVED:

That the Culture and Communities Select Committee notes the content of the presentation.

175. **2017/18 REVENUE BUDGET REPORT FOR CULTURE, RECREATION AND COUNTRYSIDE**

The Committee received a report from the Director of Culture, Communities and Business Services and the Director of Corporate Resources – Corporate Services (Item 7 in the Minute Book) regarding the 2017/18 Culture, Recreation and Countryside revenue budget.

The overall financial position for the County Council was outlined and Members were updated on progress with the Council's Transformation to 2017 (Tto2017) programme which aimed to deliver £98million of savings by 2017/18. It was reported that the budget setting process for 2017/18 was to be slightly different in that the majority of budget decisions related to the Tto2017 programme and decisions had already been made.

Key challenges for the department were highlighted and the

Committee was presented with an overview of approved savings for each service as part of the Tto2017 programme. Overall, this amounted to an overachievement of the targeted savings by £507,000 against a target of £2,086,000.

Appendix 1 provided a summary of proposed budgets for service activities for 2017/18 and demonstrated that these were within the Culture, Recreation and Countryside cash limit, approved by Cabinet in December 2016, of £20.526million.

RESOLVED:

That the Culture and Communities Select Committee recommends to the Executive Member for Culture, Recreation and Countryside that he approves the following for submission to the Leader and Cabinet:

- i. The revised budget for 2016/17 as set out in Appendix 1.
- ii. The summary budget for 2017/18 as set out in Appendix 1.
- iii. The workforce implications of the proposed budget for 2017/18 as set out in Appendix 2.

176. **COUNTRY PARKS TRANSFORMATION: EVOLVING OUR BRAND**

The Committee received a presentation from the Director of Culture, Communities and Business Services (Item 8 in the Minute Book) providing information on the re-branding and marketing of the County Council's Country Parks.

Members were informed of the ambition for the overall Country Parks Transformation (CPT) programme and that it aimed to develop a suite of 21st century modern parks which were all self-financing. As part of the CPT, the branding and marketing of the parks was being reviewed. The Committee heard that the current branding in use was over fifteen years old and that the opportunity to refresh this coincided with a number of other initiatives. These included the Council's digital programme, to move the marketing of the parks from a printed to a digital platform, a review of existing signage at the parks, to incorporate the new logos, and a vehicle review which was currently being undertaken.

Members were provided with a presentation which gave some examples of new logos, colour themes and visual identities which were currently under consideration. It was explained that, as part of this work, Manor Farm Country Park would be re-branded to create two new locations at the existing site. The

plans involved separating the Farm and Country Park to create Manor Farm and River Hamble Country Park. It was reported that the planned implementation of the new branding would begin in Spring 2017.

RESOLVED:

That the Culture and Communities Select Committee notes the content of the presentation.

177. WORK PROGRAMME

The Committee received a report from the Director of Transformation and Governance - Corporate Services (Item 9 in the Minute Book) which set out the Committee's work programme.

RESOLVED:

That the Work Programme be noted.

HAMPSHIRE COUNTY COUNCIL

Report

Committee:	Culture and Communities Select Committee
Date:	15 June 2017
Title:	Review of Outside Body appointments by the Executive Member for Culture, Recreation and Countryside
Report From:	Director of Culture, Communities and Business Services

Contact name: Nicola Horsey

Tel: 01962 845423

Email: nicola.horsey@hants.gov.uk

1. Executive Summary

- 1.1 During the last County Council administration, the Executive Member for Culture, Recreation and Countryside appointed 65 County Councillors as Council representatives to 46 different cultural and community organisations relevant to his portfolio. This report lists those Member appointments to external culture and community organisations and recommends changes to the current process to improve efficiency.
- 1.2 It is proposed that the Select Committee recommends to the Executive Member for Culture, Recreation and Countryside that the changes set out in this report are approved.

2. Background

- 2.1 In January 2015 the Culture and Communities Select Committee agreed the terms of reference for a review of grants, led by a cross party Task and Finish Group. The Group led a review of grant funding to cultural and community organisations and made a series of recommendations to the Select Committee and to the Executive Member for Culture, Recreation and Countryside.¹
- 2.2 Most of the organisations which receive an annual revenue grant from the Executive Member for Culture, Recreation and Countryside have a County Councillor appointed to their Board of Trustees as a condition of the grant funding. In addition a wide range of other cultural and community organisations also have a County Councillor appointed to their Board of Trustees or Management/Advisory Groups. All of these appointments (65 in total) are made by the Executive Member for Culture, Recreation and Countryside through his Decision Days.

¹ [2015-09-14 EMCR Review of Grant Funding to Cultural and Community Organisations](#)

- 2.3 At its meeting on 11 May 2016, the Task and Finish Group considered the list of County Councillor appointments to cultural and community organisations and asked Officers to review the arrangements to improve efficiency.

3. Current Position

- 3.1 Appendix 1 lists the 46 organisations that the Executive Member for Culture, Recreation and Countryside appointed Members to, the Members appointed in 2016-17 and the grant to each organisation, where applicable.
- 3.2 Appointments of Member representation to an outside culture and community organisation are made by the Executive Member at his Decision Days. There is an expectation that appointed Members should feed back to the Executive Member, and a formal process by which this is managed will be introduced for all outside body appointments.
- 3.3 The role held by appointed Members varies across organisations and includes both Trustee and Observer types for Boards of independent organisations and Committee Member for Management/Advisory Groups. These roles come with different responsibilities and accountabilities as set out in Appendix 2.
- 3.4 Currently the terms and conditions attached to a cultural, recreation and community grant require that only those organisations receiving a grant of £30,000 or more must appoint a County Councillor as an Observer to their Board.

4. Review of Member Representation on Outside Organisations

- 4.1 The 46 culture and community organisations were written to in July 2016 to ask for information about the current arrangements with their nominated County Councillor/s. To simplify the process in the future, the outside organisations were also asked for their views on some draft criteria which, if agreed, would make it easier to determine whether or not the County Council should nominate a County Councillor onto an outside organisation.
- 4.2 At the same time all the County Councillors nominated to attend the outside organisations were asked for their views on the current arrangements and their thoughts on the draft criteria for future nominations.
- 4.3 The views gathered from the consultation informed the proposals which are set out in this report.

5. Feedback from the Consultation

- 5.1 The main conclusion from the consultation was that both Members and the organisations which responded (six in total) valued participation by the County Council and wanted this to continue. However the consultation did

identify some issues that need to be addressed. These are:-

- A lack of consistency about Members' roles on Boards. Some are Trustees, others are Observers. There was also a lack of understanding about whether the Members attended as a formal representative of the County Council or by invitation from the organisation.
 - A lack of understanding about the differences between the Trustee or Observer roles.
- 5.2 The majority of respondents from the organisations expressed a preference for Members to attend their Boards as an Observer, rather than a Trustee. They also were in broad agreement of the proposed draft criteria to determine whether or not a County Council representative is required.
- 5.3 The consultation also highlighted the need to improve the appointment process for Members and the importance of being clear about why there was a need for the County Council to have a representative.
- 5.4 Feedback from the consultation as part of the review identified that some organisations were no longer in operation, had changed their name or where representation has discontinued by mutual agreement of the County Councillor and the external organisation. In some cases the County Council did not know that the current position had changed.
- 5.5 The Grants Task and Finish Group met on 2 November 2016 to consider the findings from the consultation and their feedback has informed this report.

6. Proposals

Criteria for representation

- 6.1 It is proposed to use a set of criteria to determine whether the County Council should be represented on the Board of an organisation or Management/Advisory Group in the culture and communities sphere. The proposed criteria for having a County Councillor on such an outside organisation is set out in Appendix 3 and can be summarised as:-
- There are statutory or legal requirements for County Council representation.
 - The organisation receives regular revenue funding of £30,000 or more per annum.
 - The organisation is of significant interest or value to the County Council.
 - The organisation has ownership or management relationships with the County Council.
- 6.2 Where external organisations do not meet any of the criteria set out above, it is recommended that formal County Council representation is not continued when all Outside Bodies are re-appointed following the County Council

elections in May 2017. A Member could still choose to take up any invitation from such an organisation to join the board or committee (or remain a board/committee member) to represent the local community or because they have a special interest in the services delivered, but only in their own personal capacity. In such cases the Member would not be representing the County Council and they would not be eligible for expenses paid under the County Council's Members' Allowances Scheme. Expenses may be paid by the organisation itself, according to their policy on the reimbursement of Board members and volunteers. Similarly Hampshire County Council's Member Indemnity Scheme would not apply as the Member would be acting in the own personal capacity. The Member Indemnity Scheme applies where a Member is either representing the Council or undertaking the role as part of their duties as a County Councillor.

- 6.3 Using the criteria set out in 6.1 above means that the Executive Member for Culture, Recreation and Countryside would continue to make appointments to 22 organisations after May 2017, and it would cease County Council representation on 24 organisations/advisory groups. These 24 organisations that will no longer have County Council representation are listed in Appendix 4. If these recommendations are approved, these organisations will receive written confirmation from Officers.

Number and type of representation

- 6.4 It is recommended that continued County Councillor representation on the Board of an external culture and communities organisation will normally be as a non voting Observer rather than as a voting Trustee. This is because a Trustee must first and foremost make decisions in the interest of the external organisation. County Councillors that are Trustees of an external organisation may encounter difficult conflicts of interest between their role as a member (which requires them to actively represent the County Council's views and interests) and their role as a Trustee of an external body. In exceptional circumstances, the appointment of a Trustee may be negotiated and agreed between the County Council and an organisation.
- 6.5 Advisory Groups, Panels and Joint Management Committees make an important contribution to the strategic decision making and review of public services for which all attendees are committee members with a decision making role. The role of Committee Member is more appropriate in these groups than Trustee or Observer. Changes to the County Council's representation on statutory bodies fall outside the remit of this report.
- 6.6 Appendix 5 sets out the list of 22 external culture and communities organisations that would continue to have County Council representation and confirmation of the role as Trustee, Observer or Committee Member. These roles are non voting observers or committee members for the reasons set out in Appendix 2 and section 6.4 of this report.
- 6.7 The review found differences in the number of County Councillors represented on individual organisations. In order to simplify this, it is

recommended that, in the majority of cases, only one representative of Hampshire County Council is required unless there is a good reason why there needs to be more than one. The organisations that in the future will have one County Councillor representative are also listed in Appendix 5.

- 6.8 It is recommended that, in addition to the existing corporate induction for Members provided by Democratic and Member Services, with regards to culture and communities appointments, the following principles should be developed and implemented:
- Where practicable, newly appointed Members onto outside organisations should receive some handover briefing from their predecessor.
 - Where appropriate, additional information will be provided by Officers within the relevant Service to supplement the core induction provided by Democratic and Member Services.
 - Expectations and responsibilities of the Member, Council and Organisation will be clearly communicated to all parties.
 - An effective and efficient process to collect annual feedback by the County Councillors appointed to outside bodies to be developed in consultation with the relevant Executive Member.
 - This feedback will be reviewed alongside the criteria for representation to ensure there is value to the Council of continued Member involvement with each organisation.
- 6.9 The process of the relevant Executive Member with responsibility for culture and communities making appointments to Outside Bodies at their Decision Day will continue to be discharged in accordance with the County Council's Constitution.

7. Schedule for implementation of changes

- 7.1 It is recommended that changes to current arrangements are implemented immediately, for the Executive Member to make appointments as part of the establishment of the new administration from May 2017. Where a Member is no longer appointed to represent the Council or Executive Member, they may still choose to take up an invitation from that organisation to join the board or committee in their own capacity. The new arrangements will be communicated to both County Councillors and external organisations, if approved, as part of the corporate governance framework arrangements.

8. Recommendations

- 8.1 That the Culture and Communities Select Committee recommends to the Executive Member for Culture, Recreation and Countryside that he approves the proposals set out in section 6 of this report, including the changes that are set out in Appendices 4 and 5, for appointments to the outside bodies delegated to the Executive Member in the County Council's Constitution, from June 2017.

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	yes
Maximising well-being:	yes
Enhancing our quality of place:	yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

IMPACT ASSESSMENTS:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

Equalities Impact Assessment:

There is no impact on equalities as a result of the recommendations in this report.

2. Impact on Crime and Disorder:

There is no impact on crime and disorder.

3. Climate Change:

- a) How does what is being proposed impact on our carbon footprint / energy consumption? No impact.
- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts? No impact.

<i>Name of Outside Organisation - Culture and Communities Portfolio</i>	<i>Grant Funding 2017/18</i>	<i>Member Rep 2016/17</i>
Aldershot Military Museum	None	Councillors Choudhary, Rust
Ashford Hangers Consultative Group	None	Councillor Clarke
Anvil Trust (was Anvil Arts) Limited	£73,550	Councillor Chapman
Basingstoke Canal Management Committee	None	Councillors Bennison, Chapman, Gurden, Wall
Blackwater Valley Countryside Partnership	None	Councillors Collett, Glen
Blashford Lakes Consultative Forum	None	Councillor Heron
Bursledon & District Community Association	None	Vacant
Bursledon Windmill Management Committee	None	Councillors Grajewski, House, Kyrle
Deadwater Valley Trust Management Committee	None	Councillors Carew, Clarke
Eastleigh Museum Joint Management Committee	None	Councillors Grajewski, Kyrle, Lyon
Fordingbridge & District Community Association	None	Councillor Heron
Forest Arts Centre Management Advisory Committee	None	Councillor Rice
Forest Forge Theatre Company Ltd	£43,370	Councillor Rippon-Swaine
Fort Nelson Liaison Group	None	Councillor Hockley
Friends of the Royal Naval Museum & HMS Victory	None	Councillor Carter
Gilbert White's House, Oates Collection & Field Studies Centre	£32,975	Councillor Kemp-Gee
Gosport Museum Management Committee	None	Councillors G Burgess, Carter, Edgar
Hampshire Archives Trust	None	Councillor Gibson
Hampshire Buildings Preservation Trust Ltd	None	Mrs Felicity Hindson
Hampshire Countryside Access Forum	None	Councillor Humby
Hampshire Gardens Trust	None	Councillors Clarke, Joy, Mrs Felicity Hindson
Hampshire Museums & Galleries Trust (now the Wessex Heritage Trust)	None	Councillor Humby
Hampshire Playing Fields Association	£52,375	Councillor Stallard
Hanger Farm Arts Centre Consultative Committee	None	Councillor Harrison

<i>Name of Outside Organisation - Culture and Communities Portfolio</i>	<i>Grant Funding 2017/18</i>	<i>Member Rep 2016/17</i>
Leigh Park Community Association Management Committee (organisation has closed)	None	Councillors Fairhurst, Finch
Live Theatre Winchester Trust Ltd	£90,830	Councillor Stallard
Lymington Museum Trust	£30,000	Councillor England
Making Space, Leigh Park	£33,320	Councillor Bolton
Mary Rose Trust	None	Councillor Carter
New Forest Access Forum	None	Councillor Rippon-Swaine
New Forest Ninth Centenary Trust (was New Forest Centre)	None	Councillor Kendal
Nuffield Theatre Trust Limited	None	Councillor Carter
Phoenix Theatre and Arts Centre	£13,600	Councillor Carew
Proteus Theatre Company	£40,335	Councillor Gurden
Queen Elizabeth II Silver Jubilee Activities Centre	£10,230	Councillor Kyrle
Red House Joint Management Committee	None	Councillors England, Rice
Royal Marines Museum (merged with National Museum of the Royal Navy)	None	Councillor Edgar
Royal Navy Submarine Museum	None	Councillor Carter
Silchester Roman Town Joint Advisory Panel	None	Councillor Chapman
Spring Arts and Heritage Centre	£107,610	Councillor Bolton
Twyford Waterworks Trust	None	Councillors Humby, Wall
Westbury Manor Museum, aka Fareham Museum Joint Management Committee	None	Councillors Latham, Matthews
West End Arts Centre Management Advisory Committee	None	Councillors Choudhary, Rust
Whitchurch Silk Mill Trust	£19,265	Councillor Thacker
Winchester Excavations Committee	None	Councillor Stallard
Yateley Common Management Committee	None	Councillors Collett, Simpson

Comparison of Trustee, Observer and Committee Member Roles

Representation roles can be broadly divided into Trustee or Observer. All properly appointed members of a charitable body are charity trustees in law, whatever they are called (trustees, directors, committee members, governors or something else).

Functions	Trustee (voting) Roles	Observer (non-voting) Roles
Appointment by the Board	Requirement under the articles of association	Optional. Number of Observers must be less than the number of Trustees.
Term of office	Every 3 to 4 years	Annually
Membership of the Organisation	Yes	No
Attendance and participation in Board meetings	Yes	Yes, can participate in debate, offer information, advice, or support if invited by the Chair of the Board.
Participation in votes or decisions	Yes	No
Conflict of Interests	May be requested to leave the meeting and must honour this request.	May be requested to leave the meeting and must honour this request.
Ability to represent the County Council	Any elected Members appointed as Trustees must first and foremost make decisions in the interest of the external organisation. Charity Trustees are not able to represent the County Council.	Elected members appointed as Observers to a Board can actively represent the County Council's views and interests.

Note Liabilities of Trustees

- **Personal liability** - Trustees can be held liable to their charity for any financial loss they cause or help to cause.
- **Liability to Third parties** - Charities or their trustees can become liable to a third party who has a claim against the charity such as: breaches of an employee's terms; a member of the public being injured on the charity's premises; liability to any staff pension scheme.
- **Criminal Liability** - In some cases, the charity or its trustees can become liable for offences committed by the charity's staff.

Role of Committee Member on Advisory Committees

Advisory Committees provide non-binding strategic advice, information or expertise and are usually more informal, and therefore more flexible, in nature than a Board of Trustees for example. To differentiate the role played by Members on such bodies from that of a Trustee or an Observer, we have used the term Committee Member in this paper. Committee Members can participate fully in meetings. Usual expectations around Conflict of Interests apply and Committee Members should also actively represent the County Council's views and interests and should report back to the Executive Member.

Proposed Criteria for Representation

Organisations/bodies must meet at least one of the following criteria for a Hampshire County Council representative to be appointed:

- An organisation where there is a **statutory or other legal requirement** for County Council representation.

or

- An organisation in receipt of **significant annual investment funding** (£30,000 or more over a 12 month period, not including one-off capital funding) by the County Council.

or

- An organisation or consultative body that is considered to be of **significant interest and/or value** to the County Council and the community (including opportunities for networking, funding, information gathering, partnership working, sharing of best practice, public reputation, lobbying or other corporate interests) or that provides services to a significant number of residents, tourists and local businesses or has the potential to affect the lives of significant numbers.

or

- An organisation has **ownership or a management relationship** with the County Council. This may include the management of a building or land owned by the County Council. It could include an organisation that is fundamental to the operation of the County Council's services such as partnerships or joint ventures; Trusts; Local Authority Trading Companies; or a Management Committee.

Table of Outside Bodies and Consultative Groups that will no longer have Council Representation

Name of Outside Body or Consultative Group	2016/17 Council Representation	Notes
Aldershot Military Museum	Councillors Choudhary, Rust	
Blashford Lakes Consultative Forum	Councillor Heron	
Bursledon & District Community Association	Vacant	
Fordingbridge & District Community Association	Councillor Heron	
Forest Arts Centre Management Advisory Committee	Councillor Rice	Part of Hampshire Cultural Trust
Fort Nelson Liaison Group	Councillor Hockley	Fort owned by Council
Friends of the Royal Naval Museum & HMS Victory	Councillor Carter	
Hampshire Buildings Preservation Trust Ltd Board of Management	Mrs Felicity Hindson	
Hanger Farm Arts Centre Consultative Committee, Totton	Councillor Harrison	
Leigh Park Community Association Management Committee	Councillors Fairhurst, Finch	Organisation closed
Mary Rose Trust	Councillor Carter	
New Forest Access Forum	Councillor Rippon-Swaine	
New Forest Ninth Centenary Trust	Councillor Kendal	Previously the New Forest Centre
Nuffield Theatre Trust Board of Management	Councillor Carter	No longer grant funded by Council and in the City of Southampton
The Phoenix Theatre and Arts Centre, Bordon	Councillor Carew	Below grant threshold of £30,000
The Wessex Heritage Trust	Councillor Humby	Previously the Hampshire Museums & Galleries Trust

Name of Outside Body or Consultative Group	2016/17 Council Representation	Notes
Queen Elizabeth II Silver Jubilee Activities Centre	Councillor Kyrle & vacant position	Below grant threshold of £30,000
Royal Marines Museum Board of Trustees	Councillor Edgar	Organisation merged with National Museum of the Royal Navy Board and no longer meets
Royal Navy Submarine Museum	Councillor Carter	
Silchester Roman Town Joint Advisory Panel	Councillor Chapman	
Twyford Waterworks Trust	Councillors Humby, Wall	
West End Arts Centre Management Advisory Committee, Aldershot	Councillor Rust, Choudary	Part of Hampshire Cultural Trust
Whitchurch Silk Mill Trust	Councillor Thacker	Below grant threshold of £30,000
Winchester Excavations Committee	Councillor Stallard	

Table of Outside Bodies and Consultative Groups with recommended continued Council Representation

Name of Outside Body or Consultative Group	2016/17 Council Representation	Proposed role	Decision making role	Notes
Outside Group or Body where there are no changes to the type of representation or the number of representatives				
Ashford Hangers Consultative Group	Councillor Clarke	Committee Member	Yes	
Basingstoke Canal Joint Management Committee	Councillors Bennison, Chapman, Gurden, Wall	Committee Member	Yes	
Blackwater Valley Countryside Partnership	Councillor Collett CRC rep; <i>Councillor Glen is an ETE rep</i>	Committee Member	Yes	ETE representation is not covered by this review
Bursledon Windmill Joint Management Committee	Councillors Grajewski, House, Kyrle	Committee Member	Yes	
Eastleigh Museum Joint Management Committee	Councillors Grajewski, Kyrle, Lyon	Committee Member	Yes	
Gosport Museum Joint Management Committee	Councillors G Burgess, Carter, Edgar	Committee Member	Yes	
Hampshire Countryside Access Forum	Councillor Heron	Committee Member	Yes	
Hampshire Playing Fields Association	Councillor Stallard	Committee Member	Yes	Above grant threshold of £30,000
Live Theatre Winchester Trust Ltd (Winchester Theatre Royal)	Councillor Stallard	Observer	No	Above grant threshold of £30,000
Proteus Theatre Company Board of Directors	Councillor Gurden	Observer	No	Above grant threshold of £30,000
Red House Museum Joint Management Committee	Councillors England, Rice	Committee Member	Yes	
Westbury Manor Museum, aka Fareham Museum Joint Management Committee	Councillors Latham, Matthews	Committee Member	Yes	
Yateley Common Management Committee	Councillors Collett, Simpson	Committee Member	Yes	

Name of Outside Body or Consultative Group	2016/17 Council Representation	Proposed role	Decision making role	Notes
Outside Groups or Body that will retain Council representation but where the number of representatives will reduce				
Deadwater Valley Trust Management Committee	Councillors Carew, Clarke	Committee Member	Yes	Number of HCC reps reduce from 2 to 1
Forest Forge Theatre Company Ltd Board of Directors	Councillor Rippon-Swaine & one vacant position	Observer	No	Above grant threshold of £30,000 Number of HCC reps to reduce from 2 to 1 One rep was trustee and one was observer
Hampshire Gardens Trust	Councillors Clarke, Joy, Mrs Felicity Hindson	Executive Committee Member	Yes	Number of HCC reps reduces from 3 to 1 The appointment should be a democratically elected Member
Outside group or body that will retain Council representation and the same number of representatives but where the role will change to an Observer				
Anvil Trust (was Anvil Arts) Limited	Councillor Chapman	Observer	No	Above grant threshold of £30,000
Gilbert White's House & Oates Collection & Field Studies Centre	Councillor Kemp-Gee	Observer	No	Above grant threshold of £30,000 Previously Council rep was Trustee
Hampshire Archives Trust	Councillor Gibson	Observer	No	Previously Council rep was Trustee
Lymington Museum Trust (aka St Barbe's Museum and Galleries)	Councillor England	Observer	No	Previously Council rep was Trustee
Making Space, The MOMC - Leigh Park Crafts Initiative Trust Limited	Councillor Bolton	Observer	No	Above grant threshold of £30,000. Previously Council rep was Trustee with voting rights as the Council owns the building. Building Lease is now managed separately to grant funding
Spring Arts and Heritage Centre	Councillor Bolton	Observer	No	Above grant threshold of £30,000

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HAMPSHIRE COUNTY COUNCIL

Report

Committee:	Culture and Communities Select Committee
Date:	15 June 2017
Title:	National Libraries Taskforce: New Vision for Library Services in England
Report From:	Director of Culture, Communities and Business Services

Contact name: Nicola Horsey

Tel: 01962 845423

Email: nicola.horsey@hants.gov.uk

1. Executive Summary

- 1.1 In December 2016, the national Libraries Taskforce published **Libraries Deliver: Ambition for Public Libraries in England 2016-2021**. This report summarises the new national vision for libraries, as set out in the Libraries Deliver document, and shows how Hampshire's Library Service is already delivering or working to deliver much of the vision already.

2. Background

- 2.1 Libraries in England received 224.6 million visits in 2014/15, more than visits to Premier League football games, the cinema and the top 10 UK tourist attractions combined. However, over the last 20 or so years, visits to libraries have been declining, as have the number of book issues and, up and down the country libraries have been closing (67 in 2015/16) as a result of pressures on local authority budgets.
- 2.2 In response to these ongoing challenges the Department of Culture, Media and Sport and the Local Government Association set up a Libraries Taskforce in 2015. Its role is to work in partnership with central and local government to help local authorities improve, revitalise and adapt their local library services. In December 2016 the Taskforce published [Libraries Deliver: Ambition for Public Libraries in England 2016-2021](#) which sets out a vision for the future of libraries.

3. Libraries Deliver document

- 3.1 This is an ambitious document which describes how library services in England can help transform people, communities and society as a whole over the next five years. It is also quite a complicated document with a vision, outcomes, common design principles and a detailed Action Plan.

3.2 The Taskforce's vision is quite long but, to summarise, it wants:-

- everyone to be able to choose to use libraries, if they want to, because they can see the benefits and understand what libraries have to offer
- communities to have a library service that helps different groups come together and for local services to be made available in libraries via community hubs
- public services and other partners to understand what libraries offer them and how, by working together, they can all achieve more
- library services to develop an evidence base to help make strategic decisions

3.3 The Libraries Deliver document goes on to set out in detail how libraries can achieve this vision by focusing on seven outcomes. Libraries need to:-

1. Establish themselves as focal points for community cultural life by hosting and running a wide range of cultural and creative activities
2. Provide an expanding reading programme to increase reading and literacy
3. Provide digital training and support to help more people use online services confidently and safely
4. Strengthen partnerships with formal learning organisations to complement each other's work to help everyone achieve their full potential
5. Extend joint working and sharing of resources with health providers, offering non-clinical spaces in community hubs for health and wellbeing groups to help people lead healthier lives
6. Provide support to businesses and help people into work, contributing to economic growth and greater prosperity
7. Become recognised community hubs to help local government and its partners deliver their strategic objectives and contribute to stronger and more resilient communities

3.4 In order to achieve these outcomes the Libraries Deliver document emphasises the importance of:-

- strong local leadership
- decision making based on evidence and local need
- library services signing up to the Society of Chief Libraries Universal Offer¹ which underpins the seven outcomes
- considering different models for local service delivery
- exploring different financial options to achieve a more financially resilient library service
- developing the library workforce

3.5 The final part of the Libraries Ambition document sets out an Action Plan, detailing what the Taskforce, central and local government and library

¹ The Universal Offer covers key areas of a 21st Century Library Service namely; Information, Learning, Digital, Reading, Health and Culture.

services need to do over the next five years.

- 3.6 There are a number of case studies highlighted throughout the Libraries Deliver document, most of which are from different library services. Hampshire's Library Service is one of these (page 34), highlighting how a large public consultation exercise informed the Library Service's Strategy which was published in April 2016.

4. Comparison of Libraries Deliver document with Hampshire's Library Strategy to 2020

- 4.1 Hampshire's Library Strategy to 2020 was approved by the Executive Member for Culture, Recreation and Countryside on 18 April 2016.²
- 4.2 The Strategy has five strategic aims, based on the Society of Chief Libraries Universal Offer (3.4 on previous page), to deliver a modern, comprehensive and efficient library service. The strategic aims are:-
1. Support and encourage reading and literacy (links to Libraries Ambition Outcome, 3.3 on previous page)
 2. Improve digital services and inclusion (links to Libraries Ambition Outcome 3)
 3. Contribute to the health and wellbeing of local communities (links to Libraries Ambition Outcome 5)
 4. Provide access to trusted sources of information (links to Libraries Ambition Outcome 7)
 5. Facilitate and provide learning (links to Libraries Ambition Outcome 4)
- 4.3 The Hampshire Library Strategy also develops a comprehensive set of data (called a Library Needs Assessment) covering the performance of libraries and the needs of their local communities, which helped inform the Strategy (p 22-25). This will be updated annually and supports the Libraries Deliver document statement about the importance of decision making based on evidence and local need (3.4 on previous page).
- 4.4 The Strategy includes the development of community hubs, which are libraries working in partnership with other council services, community and voluntary sector organisations and central government. Hampshire's biggest libraries, such as Waterlooville and Fareham, and its three Discovery Centres (Basingstoke, Gosport and Winchester) are, in effect, already working as community hubs and, by the end of 2017, Gosport Discovery Centre is going to be officially re-opened as a Community Hub (Libraries Ambition Outcome 7).
- 4.5 All of Hampshire's libraries run a programme of events and activities ranging from Baby Rhymetime to Author Talks and Chess clubs. Not surprisingly, the larger libraries organise a much greater range of activities than the smaller ones (Libraries Ambition Outcome 1).

² [2016-04-18 EMCR Library Service Transformation - Approval of Strategy to 2020](#)

- 4.6 Hampshire's Library Strategy identifies ways of diversifying income streams, to help its future financial sustainability and also highlights the need to develop staff to ensure they are equipped with the skills, knowledge and expertise to meet evolving customer needs (3.4 on previous page). In addition the Strategy identifies the need to research the viability of alternative operating models for the Library Service (3.4 on previous page).

5. Summary

- 5.1 Whilst Hampshire's Library Strategy to 2020 was published eight months before the Library Taskforce's Libraries Deliver document, it is remarkably similar to the Libraries Deliver document and its outcomes. This can only stand Hampshire's Library Service in good stead as it uses the Strategy to inform its planning for the next four years and to bid for funding from other sources.

6. Recommendation

- 6.1 That the Culture and Communities Select Committee endorses the Libraries Taskforce's **Libraries Deliver: Ambition for Public Libraries in England 2016-2021** and recognises its good fit with Hampshire's Library Strategy to 2020, and recommends to the Executive Member for Culture, Recreation and Countryside that he does the same.

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	yes
Maximising well-being:	yes
Enhancing our quality of place:	yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

IMPACT ASSESSMENTS:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

Equalities Impact Assessment:

There is no impact on equalities as a result of the recommendations in this report.

2. Impact on Crime and Disorder:

There is no impact on crime and disorder.

3. Climate Change:

- a) How does what is being proposed impact on our carbon footprint / energy consumption? No impact.
- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts? No impact.

HAMPSHIRE COUNTY COUNCIL

Report

Committee:	Culture and Communities Select Committee
Date of meeting:	15 June 2017
Title:	Work Programme
Report From:	Director of Transformation & Governance – Corporate Services

Contact name: Emma Clarke, Democratic & Member Services

Tel: 01962 847356

Email: emma.clarke@hants.gov.uk

1. Recommendation

- 1.1. It is recommended that the Committee consider the forthcoming work programme, suggest and discuss any items for inclusion and agree amendments accordingly.

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

<i>Hampshire safer and more secure for all:</i>	(No)
Corporate Improvement plan link number (if appropriate):	
<i>Maximising well-being:</i>	(Yes)
Corporate Improvement plan link number (if appropriate):	
<i>Enhancing our quality of place:</i>	(Yes)
Corporate Improvement plan link number (if appropriate):	

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Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

Equalities Impact Assessment:

1.2. This report provides an update on the committee's work programme.

2. Impact on Crime and Disorder:

2.1. This work programme update report has no impact upon crime and disorder.

3. Climate Change:

3.1. This work programme update report has no impact upon climate change.

WORK PROGRAMME – CULTURE AND COMMUNITIES SELECT COMMITTEE:

Topic	Issue	Reason for inclusion	Status and Outcomes	15 June 2017	18 Sept 2017	13 Nov 2017	18 Jan 2018
Overview/Pre-Scrutiny – <i>To maintain an overview of culture, communities and rural affairs in Hampshire, and to consider proposed scrutiny topics for inclusion in the work programme.</i>							
Pre-scrutiny items	Culture, Recreation and Countryside Services Budgets	Pre-scrutiny of budget proposals for relevant services prior to Executive Member approval					✓
	Review of Representation on Outside Bodies	To consider Outside Body representation appointed by the Executive Member		✓			

Topic	Issue	Reason for inclusion	Status and Outcomes	6 June 2016	6 Sept 2016	16 Jan 2017	9 March 2017
Overview items	Update on Hampshire Cultural Trust	To receive a regular update on the progress of the Cultural Trust	Last update January 2017				
	Transforming the County Council's Country Parks	To receive a regular item to update the Select Committee on progress	Last update January 2016				

Scrutiny Review – *to scrutinise, in depth, priority areas agreed by the Committee, and supported by Policy and Resources Select Committee*

Real-Time Scrutiny - *to scrutinise light touch items agreed by the Committee, through working groups or items at formal meetings*

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Monitoring Scrutiny Outcomes – *to examine responses to the Committee’s reports or committees and check on subsequent progress*

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